

Daycare Organizer

Income:

Payments form Parents	
Payment from Daycare Assistance	
Food Program Income	
Grant Income	
Other Income	

Expenses:

Parties, Special Treats, Holidays	
Supplies	
Telephone/Cell Phone	
Internet	
Subscriptions (Netflix, etc)	
Office Expenses	
Travel	
Licensing, Classes, Cont. Education	
Toys, Gifts, Crafts	
Charitable Donations	
Repairs and Maint (not of home)	
Contract Labor	
Daycare Insurance	

Home Expenses:

Mortgage Interest	
Utilities (electric, garbage, water, etc.)	
Home Improvements	
Repairs and maintenance of home	
Land Improvements	
Property Taxes	
Square Footage of Home	
Square Footage used for daycare	

Mileage:

Total Mileage – All Use	
Total Mileage – Daycare Use	
Make/Model of Vehicle	

Hours:

Total Days Open	
Total Hours per Day	
Additional Hours (Cleaning, shopping, classes, etc)	

Meals: (NOT covered by Food Program)

Breakfast	
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Lunch	
Dinner	
Snacks	

Major Assets

Item	Date Purchased	Price